

Class "C" Resolution
No BIA Action Required.

RESOLUTION OF THE
GOVERNMENT SERVICES COMMITTEE
OF THE NAVAJO NATION COUNCIL

Approving and Adopting the Amended Plan of Operation
For the Department of Navajo Veterans Affairs

WHEREAS:

1. Pursuant to 2 N.T.C., Section 341 (a), the Government Services Committee is established and continued as a standing committee of the Navajo Nation Council; and
2. Pursuant to 2 N.T.C., Section 343 (b) (2), the Government Services Committee of the Navajo Nation Council is authorized to create any division or department of the Executive Branch of the Navajo Nation Government by adoption of its Plan of Operation and to amend or rescind that plan of operation for any division or department; and
3. The Department of Navajo Veterans Affairs was initially established within the Executive Branch of the Navajo Tribal Government by Resolution CMA-25-71; and
4. The initial Plan of Operation was adopted for the Department by Resolution ACJY-91-82 and subsequently rescinded by Resolutions ACAU-104-84 and ACJY-167-87, and Resolution ACMA-36-88 amended Resolution ACJY-167-87; and
5. Pursuant to Resolution CMA-16-90, the Navajo Nation Council approved the Fiscal Year 1991 Tribal Operating Budget as well as the revised Navajo Nation organizational structure which placed the Department of Navajo Veterans Affairs under the Division of Human Resources; and
6. By Resolutions, attached hereto as Exhibit "B" and Exhibit "C", respectively; the Human Services Committee and the Budget and Finance Committee of the Navajo Nation Council recommended that the Government Services Committee approve and adopt the amended Plan of Operation for the Department of Navajo Veterans Affairs; and
7. Accordingly, the Plan of Operation has proposed revision to reflect the changes and furthermore to incorporate the broadened and expanded responsibilities of the Department.

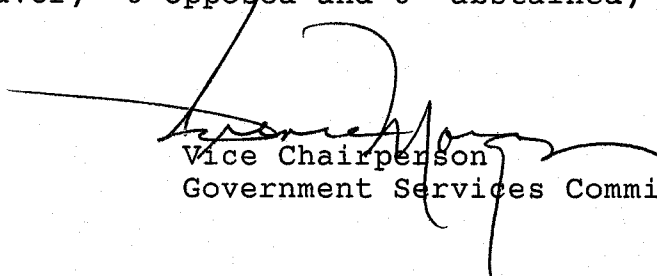
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NOW THEREFORE BE IT RESOLVED THAT:

The Government Services Committee of the Navajo Nation Council hereby approves and adopts the amended Plan of Operation for the Department of Navajo Veterans Affairs, attached hereto as Exhibit "A" and incorporated herein.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Government Services Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 6 in favor, 0 opposed and 0 abstained, this 27th day of August, 1991.


Vice Chairperson
Government Services Committee

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PLAN OF OPERATION
OF THE
DEPARTMENT OF NAVAJO VETERANS AFFAIRS

ARTICLE I - ESTABLISHMENT:

- A. The Department of Navajo Veterans Affairs was established within the Executive Branch of the Navajo Tribal Government and hereby continued as a Navajo Tribal Department within the Division of Human Resources of the Navajo Nation.

ARTICLE II - PURPOSES:

The purposes of the Department of Navajo Veterans Affairs shall be:

- A. To identify, assess and prioritize the special needs of Navajo veterans, their dependents and survivors and Gold Star Mothers.
- B. To seek out and identify additional funding sources and make recommendation for the implementation, expansion and improvement of existing programs of the divisions and offices of the Navajo Nation to ensure that the Navajo veterans receive the benefits and services they are entitled to.
- C. To the extent permitted by Federal or Tribal law, the Department shall monitor and assess all veterans' benefit programs made available to the Navajo Nation and its veterans which affect the special needs and interests of Navajo veterans for compliance with all applicable Tribal, State and Federal laws.
- D. To recommend overall policies and legislation regarding Navajo veterans to the Navajo Nation Council through the Navajo Nation's respective committees and its respective communities which consider and are consistent with acceptable traditional and customary practices of the Navajo people.
- E. To seek the establishment and funding of health care facilities for Navajo veterans on the Navajo Nation.
- F. To monitor, advocate and promote Navajo Nation efforts towards employment and educational training of Navajo veterans, in business preference for Navajo veterans, and in seeking out other services and benefits for Navajo veterans provided by other veteran agencies and special interest groups pursuant to established rules and regulations of the Navajo Nation.
- G. To seek the establishment and funding of the Navajo Veterans' Housing Assistance Program for Navajo veterans on the Navajo Reservation.
- H. To determine, implement and provide program services for the needs and benefits of Navajo veterans pursuant to Navajo Nation budget appropriations and pursuant to duly accepted and approved program funds received by the Navajo Nation on behalf of the Navajo veterans.

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- I. To administer and manage the Veterans Loan Program and all of the assets and outstanding accounts receivable associated therein including, but not limited to:
 - a. Administration of the Veterans Loan Program in accordance with all applicable Navajo Tribal laws, and the Operating Policies and Guidelines for the program, as approved by the Budget and Finance Committee of the Navajo Nation Council.
 - b. Servicing all accounts receivables associated with the Veterans Loan Program so as to protect the Navajo Nation's interest in property pledged to secure any loans made under the program.
 - c. Implementation of collection efforts in regards to funds due and owing the Navajo Nation resulting from loans made under the program.
 - d. Assisting the Budget and Finance Committee of the Navajo Nation Council in the completion of their duties and responsibilities as set forth in their Plan of Operation, as approved by Resolution CD-68-89.
 - e. Recommending the negotiation and appropriation of available funds for use for Navajo Veterans' Loan Program.

ARTICLE III - AUTHORITIES, DUTIES AND RESPONSIBILITIES:

The responsibilities of the Department Director shall be:

1. To supervise and administer the Department of Navajo Veterans Affairs' programs and other duly approved programs as authorized under the provisions of this Plan of Operation for the Department of Navajo Veterans Affairs.
2. To implement, carry out and enforce authorized policies and directives as promulgated by virtue of the Plan of Operation of the Department of Navajo Veterans Affairs including, but not limited to:
 - a. Representing the Department of Navajo Veterans Affairs as directed and authorized by the Navajo Nation and in dealing with the public and representatives of other organizations.
 - b. Determining, evaluating and advocating for the needs of Navajo veterans.
 - c. Recommending and providing coordination for implementation of authorized federal, state and tribal programs for the benefit of Navajo veterans pursuant to all applicable Navajo Nation laws, rules and regulations.
 - d. Serving as a liaison to seek and identify additional state, federal and tribal sources to insure the maximum return for tribal general funds and private matching funds.

- e. Recommending the negotiation and appropriation of available funds to use for Navajo veterans' programs to the Budget and Finance Committee of the Navajo Nation Council for recommendation for approval by appropriate Navajo Nation Council Committees.
 - f. Overseeing and conducting program monetary assistance and/or services to all eligible Navajo veterans and eligible spouses, widow(er)s and dependent children of deceased Navajo veterans pursuant to duly approved program policies and procedures.
 - g. Recommending necessary budget proposal for professional and/or technical positions and services as needed to carry out the duties and responsibilities set forth herein.
 - h. Developing, recommending and implementing policies and procedures for the administration of all programs to Navajo veterans under the Department of Navajo Veterans Affairs.
3. To carry out the purposes for the Veterans Loan Program as set forth in Section II of this Plan of Operation, including, but not limited to:
- a. Accepting, reviewing, evaluating and processing applications for loans in accordance with Operating Policies and Guidelines adopted by the Budget and Finance Committee.
 - b. Closing approved loans in accordance with Operating Policies and Guidelines approved by the Budget and Finance Committee and accounting policies and procedures of the Navajo Nation.
 - c. Managing and servicing loan accounts arising from loans made and to take, or cause to be taken all appropriate actions to protect property interests of the Navajo Nation.
 - d. Initiating collection procedures, including the referral of accounts to the Department of Justice for litigation or other appropriate action, for all sums due and owing the Navajo Nation arising from loans made under the program.
 - e. Recommending policies and procedures to the Budget and Finance Committee and other appropriate Committees of the Navajo Nation Council.
 - f. Preparing and presenting periodic accounting and operational reports to appropriate parties.
 - g. Executing documents on behalf of the Navajo Nation in regards to the closing of loans, the placement and release of liens on personal property, and the release of leasehold mortgages pertaining to loans that have been paid in full.
 - h. Publishing or causing to be published, public information material pertaining to the program.

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- i. Completing such other assignments, or take such other action as is necessary to protect the property and assets of the Navajo Nation.

ARTICLE IV - OBJECTIVES:

The Department of Navajo Veterans Affairs shall be responsible for carrying out the following objectives on behalf of Navajo veterans:

1. To advocate and provide administrative oversight and coordination for needed services for Navajo veterans in such areas as housing, housing assistance, education, vocational and other special training, legal, medical and small business development assistance, compensation and pensions, memorial affairs and other related veterans' benefits.
2. To promote utilization of benefits available pursuant to Title 28 U.S. Code and other related federal laws and regulations.
3. To promote utilization of benefits available pursuant to Arizona, New Mexico, Utah and other applicable state laws pertaining to veterans.
4. To promote utilization of benefits available pursuant to the laws of the Navajo Nation.
5. To identify, prioritize and advocate for program services to assist special needs of Navajo veterans.
6. To advocate for the preferential treatment of veterans in employment.
7. To report from time to time and as requested to the Navajo Nation on the status of Navajo Nation Veterans Affairs.

ARTICLE V - ORGANIZATION:

1. The Department of Navajo Veterans Affairs shall be administratively responsible within the Division of Human Resources, to the Executive Director.
2. The Department of Navajo Veterans Affairs shall have a central office located in Window Rock and may locate suboffices in each agency and satellite areas of the Navajo Nation.
3. The organizational chart for the Department of Navajo Veterans Affairs is attached and incorporated as "Exhibit 1" herein.

ARTICLE VI - PERSONNEL:

1. The Department of Navajo Veterans Affairs shall be supervised by Department Director who shall be appointed and employed by Executive Director of the Division of Human Resources pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures. The Department Director shall be an enrolled member of the Navajo Nation and preferably, an honorably discharge veteran.

PLAN OF OPERATION
OF THE
DEPARTMENT OF NAVAJO VETERANS AFFAIRS

ARTICLE I - ESTABLISHMENT:

A. ~~The Office Department of Navajo Veteran Affairs was established within the Executive Branch of the Navajo Tribal Government by Navajo Tribal Council Resolution CMA 25-71. An The initial Plan of Operation was adopted for the Office by Advisory Committee Resolution AGJY-91-82, Resolution AGJY-91-82 was rescinded by Advisory Committee Resolution AGAU-104-84, and Advisory Committee Resolution AGAU-104-84 was rescinded by Advisory Committee Resolution AGJY-167-87 and Resolution AGMA-26-88 amended Resolution AGJY-167-87.~~

B.A. The Department of Navajo Veterans Affairs was established within the Executive Branch of the Navajo Tribal Government and hereby continued as a Navajo Tribal Department within the Division of Human Resources of the Navajo Nation.

ARTICLE II - PURPOSES:

The purposes of the Office Department of Navajo Veterans Affairs shall be:

- A. To identify, assess and prioritize the special needs of Navajo Veterans, their dependents and survivors and Gold Star Mothers.
- B. To seek out and identify additional funding sources and make recommendation for the implementation, expansion and improvement of existing programs of the divisions and offices of the Navajo Nation to ensure that the Navajo veterans receive the benefits and services they are entitled to.
- C. To the extent permitted by federal or Tribal law, the Office shall monitor and assess all Veterans benefit programs made available to the Navajo Nation and its Veterans which affect the special needs and interests of Navajo Veterans for compliance with all applicable Tribal, State and Federal laws.
- D. To recommend overall policies and legislation regarding Navajo Veterans to the Navajo Nation Council through the Navajo Nations respective Committees and its respective Communities which consider and are consistent with acceptable traditional and customary practices of the Navajo people.
- E. To seek the establishment and funding of health care facilities for Navajo veterans on the Navajo Nation.
- F. To monitor, advocate and promote Navajo Nation efforts towards employment and educational training of Navajo veterans, in business preference for Navajo veterans, and in seeking out other services and benefits for Navajo veterans provided by other Veteran agencies and special interest groups pursuant to established rules and regulations of the Navajo Nation.

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- G. To seek the establishment and funding of the Navajo Veterans Housing Assistance Program for Navajo veterans on the Navajo Reservation.
- H. To determine, implement and provide program services for the needs and benefits of Navajo veterans pursuant to Navajo Nation budget appropriations and pursuant to duly accepted and approved program funds received by the Navajo Nation on behalf of the Navajo veterans.
- I. To administer and manage the Veterans Loan Program and all of the assets and outstanding accounts receivable associated therein including, but not limited to:
 - A. Administration of the Veterans Loan Program in accordance with all applicable Navajo Tribal laws, and the Operating Policies and Guidelines for the program, as approved by the Budget and Finance Committee of the Navajo Nation Council.
 - B. Servicing all accounts receivables associated with the Veterans Loan Program so as to protect the Navajo Nation's interest in property pledged to secure any loans made under the program.
 - C. Implementation of collection efforts in regards to funds due and owing the Navajo Nation resulting from loans made under the program.
 - D. Assisting the Budget and Finance Committee of the Navajo Nation Council in the completion of their duties and responsibilities as set forth in their Plan of Operation, as approved by Resolution AGN-229-87 CD-68-89.
 - E. Recommending the negotiation and appropriation of available funds for use for Navajo Veterans' Loan program.

ARTICLE III - AUTHORITIES, DUTIES AND RESPONSIBILITIES

The responsibilities of the Executive Department Director shall be:

- 1. ~~Serve-as-ex-officio-member-of-the-Navajo-Veterans-Commission-and-perform-the-duties-authorized-and-directed-under-the-Commission's-Plan-of-Operation.~~
- 21. To Direct supervise and coordinate administer the functions of the Office Department of Navajo Veterans Affairs with the Navajo Veterans Commission and other Navajo Nation-veterans' programs and other duly approved programs organizations as further authorized under the provisions of this Plan of Operation for the Office Department of Navajo Veterans Affairs.
- 32. To implement, carry out and enforce authorized policies and directives as promulgated by virtue of the Plan of Operation of the Office Department of Navajo Veterans Commission, Affairs including, but not limited to:

2. The Department of Navajo Veterans Affairs' staff shall be employed, supervised and terminated by the Department Director, pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures and all other laws, regulations and benefits applicable to employees of the Navajo Nation.

ARTICLE VII - LEGISLATIVE OVERSIGHT:

Legislative oversight for the operation of the Department of Navajo Veterans Affairs shall be provided by the Human Services Committee of the Navajo Nation Council. In consultation with the Human Services Committee, the Budget and Finance Committee of the Navajo Nation Council shall provide the Loan Program oversight.

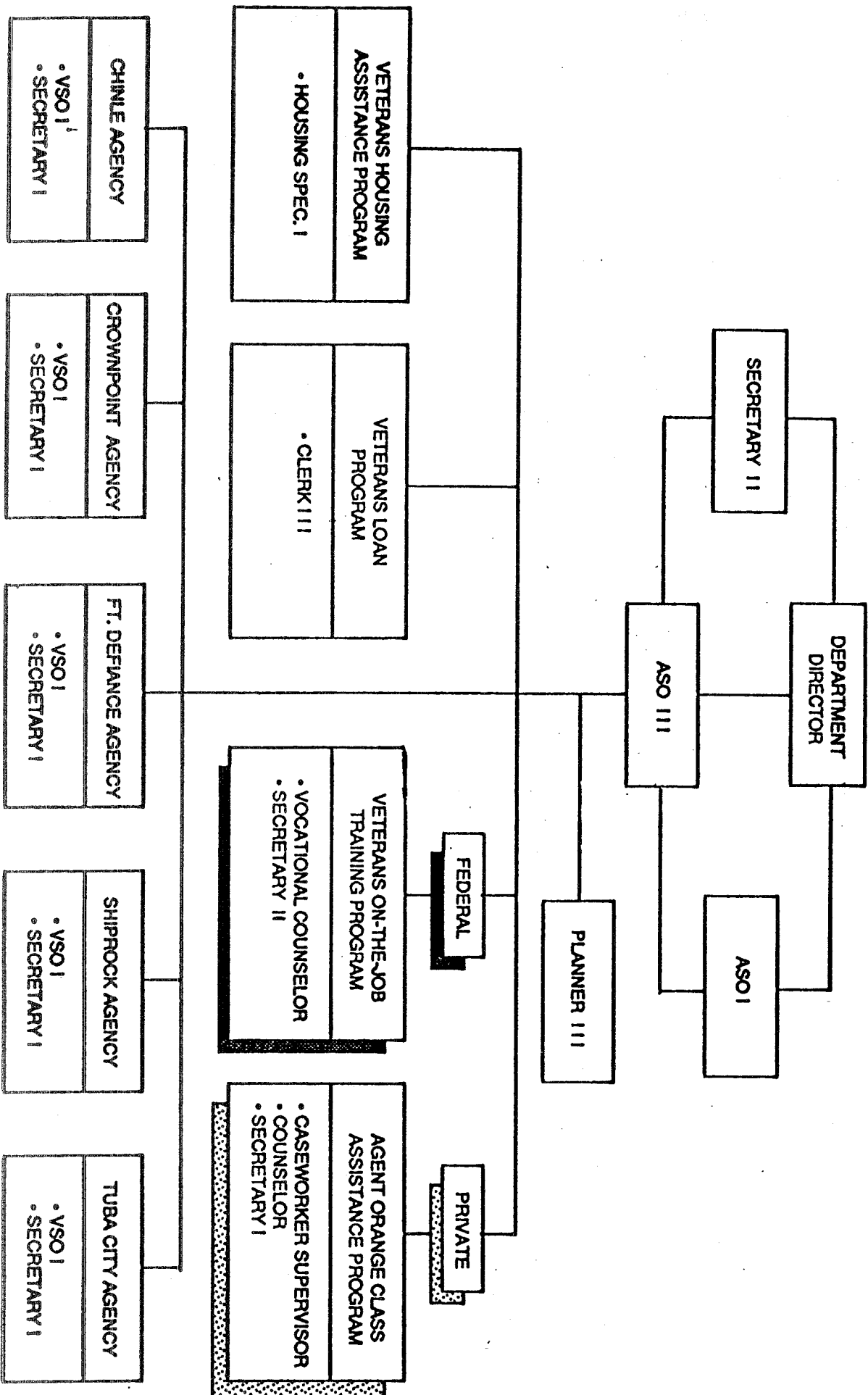
ARTICLE VIII - AMENDMENTS:

This Plan of Operation for the Department of Navajo Veterans Affairs may be amended from time to time by the Government Services Committee of the Navajo Nation Council upon recommendation of the Human Services Committee of the Navajo Nation Council and the Budget and Finance Committee of the Navajo Nation Council relating to Navajo Veterans' Loan Program.

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THE NAVAJO NATION
 DIVISION OF HUMAN RESOURCES
 DEPARTMENT OF NAVAJO VETERANS AFFAIRS
 ORGANIZATIONAL CHART

EXHIBIT 1



RESOLUTION OF THE
HUMAN SERVICES COMMITTEE
OF THE NAVAJO NATION COUNCIL

Recommending to the Government Services Committee of the
Navajo Nation Council to Approve and Adopt an Amended Plan of Operation
for the Department of Navajo Veterans Affairs

WHEREAS:

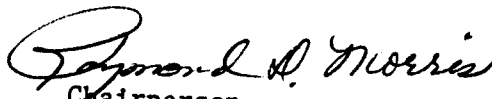
1. Pursuant to 2 N.T.C. Section 604 (b) (3) and (5), the Human Services Committee of the Navajo Nation Council is authorized to recommend legislation regarding Veterans service and to serve as the oversight authority for Division of Human Resources, including the Department of Navajo Veterans Affairs; and
2. The Department of Navajo Veterans Affairs was initially established within the Executive Branch of the Navajo Tribal Government by Resolution CMA-256-71; and
3. The initial Plan of Operation was adopted for the department by Advisory Committee Resolution ACJY-91-82 which was rescinded by Resolution ACAU-104-84, then later rescinded by Resolution ACJY-167-87, and Resolution ACMA-36-88 amended Resolution ACJY-167-87; and
4. Pursuant to Resolution CMA-16-90, the Navajo Tribal Council approved the Fiscal Year 1991 Tribal Operating Budget as well as the proposed Navajo Nation organizational structure which placed the Department of Navajo Veterans Affairs under the Division of Human Resources; and
5. Accordingly, the Plan of Operation has proposed revision to reflect the changes and furthermore to incorporate the broadened and expanded responsibilities of the Department.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Human Services Committee of the Navajo Nation Council hereby recommends to the Government Services Committee of the Navajo Nation Council to approve and adopt the amended Plan of Operation for the Department of Navajo Veterans Affairs, attached hereto as Exhibit "A" incorporated herein.

C E R T I F I C A T I O N

I hereby certify that the foregoing resolution was duly considered by the Human Services Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 6 in favor and 0 opposed and 1 abstained, this 10th day of July, 1991.


Chairperson
Human Services Committee

MOTIONED: Wallace Charley
SECONDED: Young Jeff Tom

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- A. Representing the Office Department of Navajo Veterans Affairs as directed and authorized by the Navajo Nation Veterans Commission and/or Chairman/Vice-Chairman of the Navajo Tribal Council in dealing with the public and representatives of other organizations.
- B. Determining, evaluating and advocating for the needs of Navajo Veterans.
- C. Recommending and providing authorized coordination for implementation of authorized federal, state and tribal programs for the benefit of Navajo Veterans pursuant to all applicable Navajo Nation laws, rules and regulations.
- D. Serving as a liaison to seek and identify additional state, federal and tribal sources to insure the maximum return for tribal general funds and private matching funds.
- E. Recommending the negotiation and appropriation of available funds to use for Navajo Veterans' programs to the Budget and Finance Committee of the Navajo Tribal Nation Council Navajo Veterans for recommendation for approval by appropriate Navajo Tribal Nation Council Committees.
- F. Overseeing and conducting program monetary assistance and/or services to all eligible Navajo Veterans and eligible spouses, widow(er)s and dependent children of deceased Navajo Veterans pursuant to duly approved program policies and procedures.
- G. Recommending necessary budget proposal for professional and/or technical positions and services as needed to carry out the duties and responsibilities set forth herein.
- H. Developing, recommending and implementing policies and procedures for the administration of all programs to Navajo Veteran under the Office Department of Navajo Veterans Affairs.

43.

To carry out the purposes for the Veterans Loan Program as set forth in Section II of this Plan of Operation, including, but not limited to:

- A. Accepting, reviewing, evaluating and processing applications for loans in accordance with Operating Policies and Guidelines adopted by the Central-Loan Budget and Finance Committee.
- B. Closing approved loans in accordance with Operating Policies and Guidelines approved by the Central-Loan Budget and Finance Committee and accounting policies and procedures of the Navajo Nation.
- C. Managing and servicing loan accounts arising from loans made and to take, or cause to be taken all appropriate actions to protect property interests of the Navajo Nation.

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- D. Initiating collection procedures, including the referral of accounts to the Department of Justice for litigation or other appropriate action, for all sums due and owing the Navajo Nation arising from loans made under the program.
- E. Recommending policies and procedures to the Navajo--Veterans ~~Commission~~ Budget and Finance and the ~~Central-Loan-Committee~~; other appropriate Committees of the Navajo ~~Tribal~~ Nation Council.
- F. Preparing and presenting periodic accounting and operational reports to appropriate parties.
- G. Executing documents on behalf of the Navajo Nation in regards to the the closing of loans, the placement and release of liens on personal property, and the release of leasehold mortgages pertaining to loans that have been paid in full.
- H. Publishing or causing to be published, public information material pertaining to the program.
- I. Completing such other assignments, or take such other action as is necessary to protect the property and assets of the Navajo Nation.

ARTICLE IV - OBJECTIVES:

The ~~Office~~ Department of Navajo Veterans Affairs shall be responsible for carrying out the following objectives on behalf of Navajo Veterans:

- 1. To Aadvocate and provide administrative oversight and coordination for needed services for Navajo Veterans in such areas as housing, housing assistance, education, vocational and other special training, Legal, medical and small business development assistance, compensation and pensions, memorial affairs and other related Veterans' benefits.
- 2. To Ppromote utilization of benefits available pursuant to Title 38 U.S. Code and other related federal laws and regulations.
- 3. To Ppromote utilization of benefits available pursuant to Arizona, New Mexico, Utah and other applicable state laws pertaining to Veterans.
- 4. To Ppromote utilization of benefits available pursuant to the laws of the Navajo Nation.
- 5. To Identify, prioritize and advocate for program services to assist special needs of Navajo Veterans.
- 6. To Aadvocate for the preferential treatment of Veterans in employment.
- 7. To Rreport from time to time and as requested to the Navajo Nation ~~Veterans-Commission-and-to-the-Chair/Vice-Chairman-of-the-Navajo-Tribal-Council~~ on the status of Navajo Nation Veterans Affairs.

ARTICLE V - ORGANIZATION:

1. The Office Department of Navajo Veterans Affairs shall be administratively responsible within the ~~Executive-Branch-of-the-Navajo Tribal-Government~~ Division of Human Resources, to the Executive Director. ~~Office-of-the-Chairman/Vice-Chairman~~
2. The Office Department of Navajo Veterans Affairs shall have a central office located in Window Rock and may locate suboffices in each agency and satellite areas of the Navajo Nation.
3. The organizational chart for the Office Department of Navajo Veterans Affairs is attached and incorporated as "Exhibit I" herein.

ARTICLE VI - PERSONNEL:

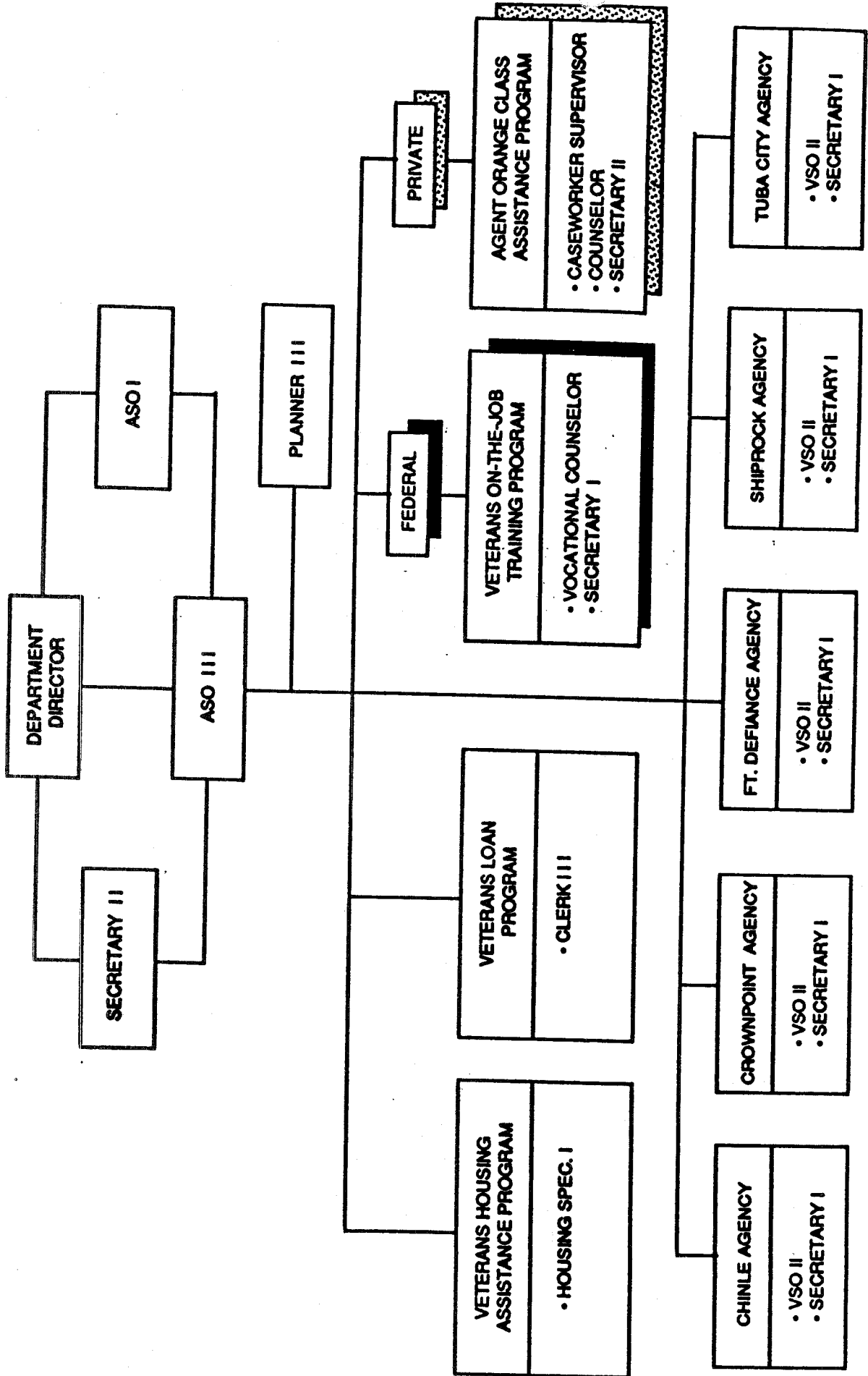
1. The Office Department of Navajo Veterans Affairs shall be supervised by Executive Department Director who shall be appointed and employed selected by ~~serve-at-the-pleasure-of-the-Chairman-of-the-Navajo-Tribal Council,--in-consultation-with-the-Navajo-Nation-Veterans-Commission~~ Executive Director of the Division of Human Resources pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures. The Executive Department Director shall be an enrolled member of the Navajo Nation and preferably, an honorably discharge veteran.
2. The Office Department of Navajo Veterans Affairs staff shall be employed, supervised and terminated by the Executive Director, pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures and all other laws, regulations and benefits applicable to employees of the Navajo Nation.

ARTICLE VII - AMENDMENTS:

This Plan of Operation for the Office Department of Navajo Veterans Affairs may be amended from time to time by the Advisory Government Services Committee of the Navajo Tribal-Council Nation Council upon recommendation of the Navajo Veterans--Commission Human Services Committee and the Central-Lean Budget and Finance Committee of the Navajo Nation Tribal Council.

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THE NAVAJO NATION
 DIVISION OF HUMAN RESOURCES
 DEPARTMENT OF NAVAJO VETERANS AFFAIRS
 ORGANIZATIONAL CHART



BFJY-37-91

Class "C" Resolution
No BIA Action Required.

RESOLUTION OF THE
BUDGET AND FINANCE COMMITTEE
OF THE NAVAJO NATION COUNCIL

Recommending to the Government Services Committee of the
Navajo Nation Council to Approve and Adopt A Plan of
Operation for the Department of Navajo Veterans Affairs

WHEREAS:

1. Pursuant to 2 N.T.C., Section 374 (b)(11) and (12), the Budget and Finance Committee of the Navajo Nation Council is authorized to promulgate rules and regulations for lending money to members of the Navajo Tribe and to provide legislative oversight over lending programs, including the Veterans Loan Program, previously delegated to the Central Loan Committee; and
2. The Department of Navajo Veterans Affairs was initially established within the Executive Branch of the Navajo Nation Government by Resolution CMA-25-71; and
3. The initial Plan of Operation was adopted for the department by Advisory Committee Resolution ACJY-91-82, later rescinded by Resolution ACAU-104-84, which was then rescinded by Resolution ACJY-167-87 and Resolution ACMA-36-88 amended Resolution ACJY-167-87; and
4. Pursuant to Resolution CMY-16-90, the Navajo Tribal Council approved the Fiscal Year 1991 Tribal Operating Budget as well as the proposed Navajo Nation Organizational structure which placed the Department of Navajo Veterans Affairs under the Division of Human Resources; and
5. Accordingly, the Plan of Operation has proposed revision to reflect the changes and furthermore to incorporate the broadened and expanded responsibilities of the Department.

NOW THEREFORE BE IT RESOLVED THAT:

The Budget and Finance Committee of the Navajo Nation Council hereby recommends to the Government Services Committee of the Navajo Nation Council to approve and adopt the amended Plan of Operation for the Department of Navajo Veterans Affairs, attached hereto and incorporated herein as Exhibit "A".

COPY

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Budget and Finance Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 6 in favor and 0 opposed, this 23rd day of July 1991.



Chairperson
Budget and Finance Committee

PLAN OF OPERATION
OF THE
DEPARTMENT OF NAVAJO VETERANS AFFAIRS

ARTICLE I - ESTABLISHMENT:

- A. ~~The Office Department of Navajo Veteran Affairs was established within the Executive Branch of the Navajo Tribal Government by Navajo Tribal Council Resolution CMA 25 71. An The initial Plan of Operation was adopted for the Office by Advisory Committee Resolution AGJY 91 82, Resolution AGJY 91 82 was rescinded by Advisory Committee Resolution AGAU 104 84, and Advisory Committee Resolution AGAU 104 84 was rescinded by Advisory Committee Resolution AGJY 167 87 and Resolution AGMA 26 88 amended Resolution AGJY 167 87.~~
- B.A. The Department of Navajo Veterans Affairs was established within the Executive Branch of the Navajo Tribal Government and hereby continued as a Navajo Tribal Department within the Division of Human Resources of the Navajo Nation.

ARTICLE II - PURPOSES:

The purposes of the Office Department of Navajo Veterans Affairs shall be:

- A. To identify, assess and prioritize the special needs of Navajo Veterans, their dependents and survivors and Gold Star Mothers.
- B. To seek out and identify additional funding sources and make recommendation for the implementation, expansion and improvement of existing programs of the divisions and offices of the Navajo Nation to ensure that the Navajo veterans receive the benefits and services they are entitled to.
- C. To the extent permitted by federal or Tribal law, the Office shall monitor and assess all Veterans benefit programs made available to the Navajo Nation and its Veterans which affect the special needs and interests of Navajo Veterans for compliance with all applicable Tribal, State and Federal laws.
- D. To recommend overall policies and legislation regarding Navajo Veterans to the Navajo Nation Council through the Navajo Nations respective Committees and its respective Communities which consider and are consistent with acceptable traditional and customary practices of the Navajo people.
- E. To seek the establishment and funding of health care facilities for Navajo veterans on the Navajo Nation.
- F. To monitor, advocate and promote Navajo Nation efforts towards employment and educational training of Navajo veterans, in business preference for Navajo veterans, and in seeking out other services and benefits for Navajo veterans provided by other Veteran agencies and special interest groups pursuant to established rules and regulations of the Navajo Nation.

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- G. To seek the establishment and funding of the Navajo Veterans Housing Assistance Program for Navajo veterans on the Navajo Reservation.
- H. To determine, implement and provide program services for the needs and benefits of Navajo veterans pursuant to Navajo Nation budget appropriations and pursuant to duly accepted and approved program funds received by the Navajo Nation on behalf of the Navajo veterans.
- I. To administer and manage the Veterans Loan Program and all of the assets and outstanding accounts receivable associated therein including, but not limited to:
- A. Administration of the Veterans Loan Program in accordance with all applicable Navajo Tribal laws, and the Operating Policies and Guidelines for the program, as approved by the Budget and Finance Committee of the Navajo Nation Council.
 - B. Servicing all accounts receivables associated with the Veterans Loan Program so as to protect the Navajo Nation's interest in property pledged to secure any loans made under the program.
 - C. Implementation of collection efforts in regards to funds due and owing the Navajo Nation resulting from loans made under the program.
 - D. Assisting the Budget and Finance Committee of the Navajo Nation Council in the completion of their duties and responsibilities as set forth in their Plan of Operation, as approved by Resolution AGN-229-87 CD-68-89.
 - E. Recommending the negotiation and appropriation of available funds for use for Navajo Veterans' Loan program.

ARTICLE III - AUTHORITIES, DUTIES AND RESPONSIBILITIES

The responsibilities of the Executive Department Director shall be:

- 17 ~~Serve as ex-officio member of the Navajo Veterans Commission and perform the duties authorized and directed under the Commission's Plan of Operation.~~
21. To Direct supervise and coordinate administer the functions of the Office Department of Navajo Veterans Affairs with the Navajo Veterans Commission and other Navajo Nation-veterans' programs and other duly approved programs organizations as further authorized under the provisions of this Plan of Operation for the Office Department of Navajo Veterans Affairs.
22. To implement, & carry out and enforce authorized policies and directives as promulgated by virtue of the Plan of Operation of the Office Department of Navajo Veterans Commission, Affairs including, but not limited to:

- A. Representing the Office Department of Navajo Veterans Affairs as directed and authorized by the Navajo Nation Veterans-Commission and/or-Chairman/Vice-Chairman-of-the-Navajo-Tribal-Council in dealing with the public and representatives of other organizations.
- B. Determining, evaluating and advocating for the needs of Navajo Veterans.
- C. Recommending and providing authorized coordination for implementation of authorized federal, state and tribal programs for the benefit of Navajo Veterans pursuant to all applicable Navajo Nation laws, rules and regulations.
- D. Serving as a liaison to seek and identify additional state, federal and tribal sources to insure the maximum return for tribal general funds and private matching funds.
- E. Recommending the negotiation and appropriation of available funds to use for Navajo Veterans' programs to the Budget and Finance Committee of the Navajo Tribal Nation Council Navajo-Veterans for recommendation for approval by appropriate Navajo Tribal Nation Council Committees.
- F. Overseeing and conducting program monetary assistance and/or services to all eligible Navajo Veterans and eligible spouses, widow(er)s and dependent children of deceased Navajo Veterans pursuant to duly approved program policies and procedures.
- G. Recommending necessary budget proposal for professional and/or technical positions and services as needed to carry out the duties and responsibilities set forth herein.
- H. Developing, recommending and implementing policies and procedures for the administration of all programs to Navajo Veteran under the Office Department of Navajo Veterans Affairs.

43.

To carry out the purposes for the Veterans Loan Program as set forth in Section II of this Plan of Operation, including, but not limited to:

- A. Accepting, reviewing, evaluating and processing applications for loans in accordance with Operating Policies and Guidelines adopted by the Central-Loan Budget and Finance Committee.
- B. Closing approved loans in accordance with Operating Policies and Guidelines approved by the Central--Loan Budget and Finance Committee and accounting policies and procedures of the Navajo Nation.
- C. Managing and servicing loan accounts arising from loans made and to take, or cause to be taken all appropriate actions to protect property interests of the Navajo Nation.

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- D. Initiating collection procedures, including the referral of accounts to the Department of Justice for litigation or other appropriate action, for all sums due and owing the Navajo Nation arising from loans made under the program.
- E. Recommending policies and procedures to the Navajo--Veterans ~~Commission~~ Budget and Finance and the ~~Central-Loan-Committee~~; other appropriate Committees of the Navajo ~~Tribal~~ Nation Council.
- F. Preparing and presenting periodic accounting and operational reports to appropriate parties.
- G. Executing documents on behalf of the Navajo Nation in regards to the the closing of loans, the placement and release of liens on personal property, and the release of leasehold mortgages pertaining to loans that have been paid in full.
- H. Publishing or causing to be published, public information material pertaining to the program.
- I. Completing such other assignments, or take such other action as is necessary to protect the property and assets of the Navajo Nation.

ARTICLE IV - OBJECTIVES:

The ~~Office~~ Department of Navajo Veterans Affairs shall be responsible for carrying out the following objectives on behalf of Navajo Veterans:

1. To Aadvocate and provide administrative oversight and coordination for needed services for Navajo Veterans in such areas as housing, housing assistance, education, vocational and other special training, Legal, medical and small business development assistance, compensation and pensions, memorial affairs and other related Veterans' benefits.
2. To Ppromote utilization of benefits available pursuant to Title 38 U.S. Code and other related federal laws and regulations.
3. To Ppromote utilization of benefits available pursuant to Arizona, New Mexico, Utah and other applicable state laws pertaining to Veterans.
4. To Ppromote utilization of benefits available pursuant to the laws of the Navajo Nation.
5. To Identify, prioritize and advocate for program services to assist special needs of Navajo Veterans.
6. To Aadvocate for the preferential treatment of Veterans in employment.
7. To Report from time to time and as requested to the Navajo Nation ~~Veterans-Commission-and-to-the-Chair/Vice-Chairman-of-the-Navajo-Tribal-Council~~ on the status of Navajo Nation Veterans Affairs.

ARTICLE V - ORGANIZATION:

1. The Office Department of Navajo Veterans Affairs shall be administratively responsible within the ~~Executive-Branch-of-the-Navajo Tribal--Government~~ Division of Human Resources, to the Executive Director. ~~Office-of-the-Chairman/Vice-Chairman~~
2. The Office Department of Navajo Veterans Affairs shall have a central office located in Window Rock and may locate suboffices in each agency and satellite areas of the Navajo Nation.
3. The organizational chart for the Office Department of Navajo Veterans Affairs is attached and incorporated as "Exhibit I" herein.

ARTICLE VI - PERSONNEL:

1. The Office Department of Navajo Veterans Affairs shall be supervised by Executive Department Director who shall be appointed and employed ~~selected by serve-at-the-pleasure-of-the-Chairman-of-the-Navajo-Tribal Council,--in-consultation-with-the-Navajo-Nation-Veterans-Commission~~ Executive Director of the Division of Human Resources pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures. The Executive Department Director shall be an enrolled member of the Navajo Nation and preferably, an honorably discharge veteran.
2. The Office Department of Navajo Veterans Affairs staff shall be employed, supervised and terminated by the Executive Director, pursuant to and in accordance with the Navajo Nation Personnel Policies and Procedures and all other laws, regulations and benefits applicable to employees of the Navajo Nation.

ARTICLE VII - AMENDMENTS:

This Plan of Operation for the Office Department of Navajo Veterans Affairs may be amended from time to time by the Advisory Government Services Committee of the Navajo ~~Tribal--Council~~ Nation Council upon recommendation of the Navajo ~~Veterans--Commission~~ Human Services Committee and the ~~General--Loan~~ Budget and Finance Committee of the Navajo Nation ~~Tribal~~ Council.

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THE NAVAJO NATION
 DIVISION OF HUMAN RESOURCES
 DEPARTMENT OF NAVAJO VETERANS AFFAIRS
 ORGANIZATIONAL CHART

